

SpR / StR – Application to ‘Act Up’ to Consultant Level

Blank forms are available on the NIMDTA website www.nimdtg.gov.uk.

Applications **MUST** reach NIMDTA a **minimum of four weeks** prior to the proposed start date.

PART A – Completed by the SpR/StR			
Name:		*CCT Date:	
Specialty:		NTN:	
Address:			
Town/City:		Postcode:	
Trust at which Acting Up is to take place:			
Name of Consultant for whom cover is required:			
Name of Supervising Consultant to SpR/StR:			
DATES OF COVER – period of cover MUST not exceed three months			
From:		To:	

*All applicants **MUST** be within one year of anticipated CCT date

PART B – Completed by the Head of School or Training Programme Director	
Named Educational Supervisor for duration of Acting Up period:	
I confirm that I support this application for a period of ‘Acting Up’ as Consultant and confirm that the Educational Supervisor named will provide appropriate supervision.	
SIGNED: _____	DATED: _____

PART C – Completed by the Trust’s Human Resource Department			
Name of HR Contact:			
Designation:		Telephone Number:	
Confirmation of Funding: I confirm that the Trust will accept a charge of 100% of salary costs and expenses for the period of the ‘Acting Up’ arrangement.			
SIGNED: _____	DATED: _____		

Completed forms should be returned to NIMDTA, Beechill House, Beechill Road, Belfast, BT8 7RL (Fax 028 9079 8312)

PART D – Completed by the Postgraduate Dean	
REQUEST APPROVED / NOT APPROVED*	*Delete as applicable
SIGNED: _____	DATED: _____
COMMENTS: _____	
Copies to: SpR/StR, Head of School, Training Programme Director, Educational Supervisor, Trust HR Department, Specialty Training Coordinator	