

\*\*\* Please complete your personal details \*\*\*

## Notification of Start of Pensionable Employment

(J1)

This form must be completed and sent to HSC Pension Service when a member of staff starts employment

To be completed by an authorised officer of the Employer

1.	National Insurance Number	<input type="text"/>
2.	Date of Birth	<input type="text"/>
3.	Title	<input type="text"/>
4.	Sex	<input type="text"/>
5.	Surname	<input type="text"/>
6.	Forename	<input type="text"/>
7.	Initials	<input type="text"/>
8.	Date Current Pensionable employment Started	<input type="text"/>
9.	Address	<input type="text"/> <input type="text"/> <input type="text"/>
	Postcode Only	<input type="text"/>

### 10. Declaration

I declare that I have issued the member with a copy of the Scheme Guide and the 'Joining Information Leaflet'. (HSC(P) 02/09 (Supp 1) – Annex 1 refers)

Sign here

Name

Official Designation

Date

Telephone Number

Fax Number

E-Mail

Stamp:

Send to: HSC Pension Service, Waterside House, 75 Duke Street, Londonderry.