

NIMDTA Confidential

Transfer of Information BETWEEN Foundation Programme Directors

This form should be completed by the Year 1 FPD and forwarded to NIMDTA who will then pass the information to the Year 2 FPD of the named Foundation doctor. The Year 1 FPD completing this form must ensure a copy is given to the Foundation doctor named on this form.

The information must not be passed to Educational Supervisors or supervising Clinical Consultants or any other person without the prior permission of the Foundation doctor concerned.

The purpose of passing information is to ensure that the Year 2 FPD is aware of any particular support and or adjustments which may be required by the Foundation doctor during their F2 year.

Please note that this form may also be used for doctors who are required to/have chosen to extend foundation training and are completing a second F2 year.

1. Surname: Other names:	
2. Has the Foundation doctor been absent from foundation training due to illness or for other reasons? (Detail absences in excess of 4 weeks total duration) You may wish to give details (optional) on a separate page to accompany this document.	
3. Has the Foundation doctor fully engaged with the work place based assessments for each placement during their F1 year? Essential to give details.	
4. Is there any further information which you feel will help the Year 2 FPD to support the trainee in the F2 year.	
I confirm that the information given in this form is accurate Signed: Date:	

Please return this form to the Foundation Programme Team at NIMDTA, Beechill House, 42 Beechill Road, Belfast, BT8 7RL. A copy of this document will be kept on file at NIMDTA.

Foundation Programme Directors are not authorised to disclose any information included on this form to anyone unless agreed in advance with the Foundation doctor concerned.