

MEETING: NIMDTA Board (Ad-hoc Meeting)
DATE: Thursday 25 May 2017
TIME: 10.00 am
VENUE: Beechill Room, Beechill House, NIMDTA

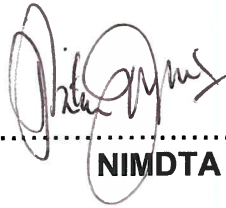
Members: Mr A Joynes Chair
 Mr D Morrice
 Mr D Maguire
 Mr L Wilson

In Attendance: Professor K Chief Executive/Postgraduate Dean
 Gardiner
 Ms P Black Business Manager
 Mr M McCarey Governance, IT & Facilities Manager
 Ms L Sanderson BSO
 Ms G Kerr Committee Support Executive Officer

Ref	Item	Action
1.0	Apologies	
1.1	Dr J Little Mr G McKenna	
2.0	NIMDTA Accounts 2016/17	
2.1	Ms Sanderson provided an overview of the Accounts, highlighting that the process of preparing the accounts was complete, and that there were no exceptions to report. NIMDTA closed with a year-end surplus of £65,826 which is within breakeven. Ms Sanderson asked for any questions.	
2.2	Mr Morrice highlighted a drop in Course Fee income on Pg 19. Professor Gardiner advised this was expected due to lower staff levels and therefore activity in Continuing Education. Mr Joynes queried what the Net Outflow is for Continuing Education, this was clarified as Staff/Venue Costs, minus income from Course Fees.	

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2.3	Mr Morrice queried on Pg 35 re Related Party transactions, as Dr Hendron was appointed in February 2016 Mr Morrice does not feel this should appear as it relates to the previous financial year. Ms Sanderson is happy to remove for this reason and will clear this change with Audit.	
2.4	Mr Joynes thanked Ms Sanderson & Ms Black for their work on the Accounts, highlighting it had been a great team effort. Ms Sanderson left the meeting.	
3.0	NIMDTA Annual Report 2016/17	
3.1	Mr McCarey provided an overview of the Annual Report, highlighting the format changes since last year. Mr McCarey advised that the Corporate Governance Statement, which is contained within the Annual Report, had been discussed at the Ground Clearing meeting with DoH on 23 May 2017, and that no issues had been raised.	
3.2	Members discussed and agreed that thanks to Mr G Smyth should be added, as following his resignation on 4 th April 2016 this was not included in the 2015/16 Annual Report.	Mr McCarey
3.3	Mr McCarey asked for any required changes to the Accountability Report – Table of Outside Interests. None reported.	
3.4	Mr Joynes queried if a note should be added to the Senior Management Remuneration table, to ensure the amounts are clearly understood by readers.	Mr McCarey
3.5	Mr Maguire queried mention of a £300 benefit in kind which is recorded against his name. Professor Gardiner is also noted as having received benefits in kind. It was clarified that this related to Travel & Subsistence, and that the data had been is supplied by BSO Payroll. It was agreed that Ms Sanderson should be asked to double check this, as it would seem likely that this information had been provided in relation to some members but not others.	Ms Sanderson
3.6	Mr Morrice highlighted that 2011 valuation figures re the University Scheme have been used, rather than 2015 figures which should have been used.	Ms Sanderson
3.7	Mr McCarey advised that the Annual Report with required minor changes will be brought to the June Board meeting for approval.	

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	Mr Joynes highlighted the excellent year NIMDTA has had, this was seconded by Professor Gardiner.	
4.0	ANY OTHER BUSINESS	
4.1	Mr Joynes advised that both he and Mr Morrice have received 12 month extensions to their contracts with NIMDTA .	
4.2	Mr Joynes raised the recent letter from DoH Permanent Secretary requesting ALB's to stop paying Membership Fee's. Professor Gardiner circulated a copy of his response, highlighting he had stressed how vital it is for NIMDTA to retain Membership of UK wide Medical Groups such as COPMED etc. Members were agreed this was the correct approach.	



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NIMDTA Chair

22-06-17

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Date

