

Minutes

MEETING: NIMDTA Board
DATE: Wednesday 20 December 2023
TIME: 2pm
VENUE: Beechill Room, NIMDTA

Members:

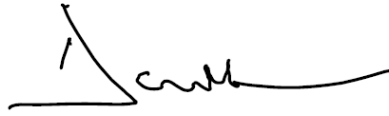
Mr D Wilson	Chair
Mr B Garland	Member
Mr G McKenna	Member
Ms G Campbell	Member
Mr H Graham	Member

In Attendance:

Dr C Harron	Postgraduate Medical Dean & Director of Education
Mr A McClelland	Senior Governance, IT & Facilities Manager
Ms P Black	Senior Business Manager
Ms R Campbell	Senior Professional Support Manager
Dr Hendron	Dental Dean
Ms Turner	Senior HR Manager – Trainee Employment
Dr Smyth	Director of Hospital Specialty and Professional Development
Dr M Stone	GP Director
Ms Hughes	Senior Education Manager
Ms B McGuinness	Acting PA to Chief Executive

Ref	Item	Action
1.0	Apologies	
1.1	Mr M McCarey (Chief Executive) Dr L Parks (Foundation Director) Dr J Little (Member) Dr P Leggett (Associate Director – GP Appraisal) Ms G Kerr (Committee Support Executive Officer)	

Ref	Item	Action
2.0	Declarations of Interests – Items of Business	
2.1	None.	
3.0	Announcements	
3.1	<p>Mr Wilson advised that he met with Mr Barbour (DoH) yesterday. It was recognised that a new Board Member (Medical) is needed and the recruitment process will start in the new year on Mr McCarey's return.</p> <p>Mr Barbour has advised the process will be co-option rather than through DoH Public Appointments Unit (PAU). Mr Wilson is to seek further information regarding a skills audit for the current Board, Equality, Diversity and Inclusion requirements and terms of appointment for this process, to include an official document outlining the protocol.</p>	Mr Wilson
4.0	Risks/Concerns	
4.1	See confidential section below.	
4.2	See confidential section below.	
4.3	See confidential section below.	
4.4	See confidential section below.	
5.0	Any Other Business	
5.1	<p>SMC to review risk registers.</p> <p>It was noted that SLE have now two vacancies at Band 5 level.</p>	SMC
6.0	Date of next meeting	
6.1	Thursday 25 January 2023, 10am	

A handwritten signature in black ink, appearing to be 'A. Smith' or similar, with a stylized initial 'A' and a long horizontal stroke.

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NIMDTA Chair

25/01/24

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Date