

Minutes

MEETING: NIMDTA Board (Ad-Hoc Accounts Review)

DATE: Thursday 02 May 2024

TIME: 2pm

VENUE: Online

Members:	Mr D Wilson	Chair
	Mr B Garland	Member
	Mr G McKenna	Member
	Mr H Graham	Member
	Ms G Campbell	Member

In Attendance:	Mr M McCarey	Chief Executive
	Mr A McClelland	Senior Governance, IT & Facilities Manager
	Ms P Black	Senior Business Manager
	Mr M Maginn	Business Finance Manager
	Ms M Gregge	Governance & Facilities Co-ordinator
	Ms G Kerr	Committee Support Executive Officer

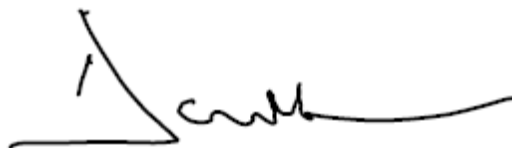
Ref	Item	Action
1.0	Apologies	
1.1	None.	
2.0	Declarations of Interests – Items of Business	
2.1	None	
3.0	Accounts	
3.1	Ms Black shared an Executive Summary on screen, overviewing the work involved with significant input from BSO Client Accounting. Ms Black highlighted amendments which will be received from DoH over coming weeks, these will be shared with	

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	Ms Gregge and will be updated as received prior to final submission.	
3.2	<u>Breakeven</u> Ms Black confirmed breakeven was achieved.	
3.3	<u>Losses</u> Please see confidential item C1.0.	
3.4	<u>NIMDTA's Overall Spend</u> Mr McCarey asked if the SLE related increase in NIMDTA's overall spend to above £200Million will be noted again this year. Ms Black advised a disclosure was made regarding implementation due to the massive difference from one year to the next. Ms Black confirmed going forward only operational variances will be highlighted.	
3.5	<p><u>Recognition of Achievements</u> Mr Wilson commended these results and thanked to everyone involved both in year and with end year production.</p> <p>Mr Wilson asked Mr McCarey to consider positive communications around achievement of breakeven along with a clean Audit bill, stressing this should be highlighted to displace some of the negativity which is persisting internally. Mr McCarey agreed there has been excellent work in year and this should be publicised. Mr McCarey suggested the one page overview previously discussed be put in place, along with utilising a staff engagement session to share achievements.</p> <p>Mr McKenna suggested holding an official launch of the Annual Report, recognising that Annual Reports are often not read by many. Mr Wilson suggested social media campaign may be beneficial to raise the profile of achievements amongst staff and stakeholders.</p> <p>Mr McCarey commended Ms Black on her achievements during a difficult year and alongside the additional work of departmental budget rollouts. Ms Black noted her thanks to her team for delivering an excellent year of work.</p>	
3.6	<u>Funding Provenance</u>	

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	<p>Mr Wilson asked for clarification on what happens if the provenance of funding is queried by an SMC Member or other senior official.</p> <p>Ms Black advised she continues to examine the historical funding trail to identify how posts were originally funded, this work identifies where pressures exist, e.g. which posts have direct funding and which posts have been funded from a 'central pot' or other vacancies.</p> <p>Mr McCarey shared his 'Transformation in a time of Efficiency' paper on screen, providing an overview of work he is doing to try to draw a line under this issue and stop the ongoing queries being raised. Mr Wilson suggested simplifying this document.</p> <p>Ms Black highlighted this work will feed into a more strategic management of funding by SMC going forward. Ms G Campbell welcomed this information being presented to GRPC. Ms Black noted she does anticipate some questions from managers when this information is shared.</p>	
4.0	Annual Report	
4.1	<p>Mr McClelland thanked Members for submission of amendments via email in advance of today's meeting.</p> <p>Mr McClelland highlighted that the version circulated earlier this week has had a number of formatting amendments made, with further aesthetic changes scheduled prior to submission to DoH.</p> <p>Members discussed the absence rate, recognising this is low when compared to other HSC Organisations. This should be recognised and highlighted when discussions are raised regarding work pressures on staff.</p> <p>Mr McCarey requested infographics be used rather than bulleted lists. Members requested the addition of more photographs. Ms Gregge confirmed this will be done during the round of aesthetic changes.</p> <p>Mr McKenna asked if the Annual Report is following a set structure. Mr McClelland confirmed it follows a centrally set structure.</p>	

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	<p>Ms G Campbell suggested aligning more closely to the Corporate Strategy next year. Mr McClelland recognised this would be a good approach and can be done next year following the introduction of reporting against the Corporate Strategy.</p> <p>Ms G Campbell noted significant detail has been included by some departments, which seems inappropriate. Ms G Campbell highlighted detail included regarding referrals in Dental, which has the potential to make people identifiable.</p> <p>Mr Wilson asked if permission is required for inclusion of named individuals under GDPR. Mr McClelland recognised and noted the need to anonymise.</p> <p>Members discussed Declaration of Interest returns and committed to provide amendments.</p> <p>Ms G Campbell suggested more detail is included about the role of Lay Reps, around Pg 69.</p> <p>Mr Garland requested the achievement of a satisfactory rating for Annual assurance be highlighted. Bold the word satisfactory and clarify this is the highest assurance available.</p> <p>Page 76 regarding Dr Little's retirement. Mr Wilson took the opportunity to advise Members that Dr Rogers has accepted the Non-executive Medical Committee Member position.</p> <p>Page 91. Staff Turnover – 81% staff WHO HAVE MOVED, this should be clarified as it could be read incorrectly.</p> <p>Pg 92 – add additional detail to the staff engagement section.</p> <p>Members requested a section be added regarding Death in Service, perhaps at the beginning, or beside ill health retirements.</p> <p>Members thanked all for their work in production of the Annual Report.</p> <p>Mr McCarey added his thanks, recognising this has been a challenging year, which has ended successful.</p>	<p>Mr McClelland</p> <p>Board Members</p>

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	Members stressed their wish to to change the tone to positivity, and to promote all positive achievements widely.	
5.0	Other Business Updates	
5.1	<u>Beechill House</u> Mr McClelland advised of multiple roof leaks, this issue is being followed up with the Landlord. Mr McClelland noted the Landlord is renovating Unit A to high standard, adding that NIMDTA have been given a 3 month window to finalise its position in relation to a firm offer for lease or the space will be rented to another party.	
5.2	<u>Medical Director Recruitment</u> Mr McCarey advised work is progressing.	
5.3	<u>Junior Doctor Strikes</u> Ms Black noted news reports on this and the impact it will have.	
6.0	Date of Next Meeting	
6.1	Tuesday 25 th June 2024	



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NIMDTA Chair

26.11.24

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Date