

Fitness to Practise

Statement of Policy and Personal Declaration

DETAILS OF CRIMINAL INVESTIGATIONS IN THE UK OR OVERSEAS, FITNESS TO PRACTISE PROCEEDINGS BY A LICENSING/REGULATORY BODY, AND OTHER UNRESOLVED OR PENDING ISSUES.

Registration with the General Medical Council or General Dental Council imposes on doctors and dentists a duty to provide a high standard of medical care for, and behave appropriately towards, patients. Employers within Health and Social Care also have a duty to ensure that patients receive a high standard of medical care and ensure as far as possible the safety of patients.

NIMDTA therefore needs to establish if you have been found guilty of a criminal offence, been bound over or cautioned, or are currently the subject of proceedings which might lead to a conviction, an order binding you over, or a caution in the UK or any other country.

NIMDTA also needs to establish if you have been the subject of any fitness to practise proceedings in the past, or if any fitness to practise proceedings are being contemplated by a licensing or regulatory body in the UK or another country. This is also reflected in the declaration, together with the need for NIMDTA to be made aware of any professional or personal, unresolved or pending issue that might undermine your standing or ability to do the job.

This information will be treated in the strictest confidence and will not debar you from appointment unless the selection panel considers that it renders you unsuitable for appointment. In reaching such a decision we will consider the nature of the conviction, action or issue, how long ago it took place, and any other factors which may be relevant. Failure to disclose a criminal offence, having been bound over or cautioned, that you are currently the subject of criminal proceedings which might lead to a conviction, or fitness to practise proceedings undertaken or being undertaken by an appropriate licensing or regulatory body, may disqualify you from appointment, or result in disciplinary action up to and including summary dismissal and referral to the relevant professional body.

You must complete the personal declaration overleaf.

Please return completed forms to SLE@hscni.net or by the method indicated on your onboarding email.

If you would like to discuss the completion/contents of this form or any matters arising in confidence, prior to returning the form, please contact The Single Lead Employer Team by email to SLE@hscni.net and a senior member of the team will be able to provide confidential advice.

Personal Declaration

Statements contained herein in relation to:

- a) Criminal offences, being bound over, cautioned, or current proceedings which might lead to a conviction, an order binding you over or a caution (including Road Traffic or Motoring offences) and
- b) Fitness to Practise proceedings taken or currently being contemplated by a licensing/regulatory body, and
- c) Any other professional or personal unresolved or pending issue that might impact on your standing or ability to do the job.

Please answer the following questions:

1. Have you been convicted of a criminal offence, (including Road Traffic or Motoring Offences), been bound over or cautioned or are you currently the subject of any police investigation, which might lead to a conviction or order binding you over or a caution in the UK or any other country?	
Yes	No

Please note that applicants for posts in Health and Social Care are exempt from the Rehabilitation of Offenders (Northern Ireland) Order 1978, by virtue of the Exceptions Order (Northern Ireland) 1979. You are required to declare prosecutions or convictions, including those that would otherwise be considered 'spent' under the Act.

If you have answered yes to the above question, please provide details overleaf of the offence, order binding you over or caution, or details of any current proceedings which might lead to a conviction, an order binding you over or a caution, including the approximate date of the offence and the authority and country which dealt with or is dealing with the offence.

2. Have you been or are you currently subject to any fitness to practise proceedings by an appropriate licensing or regulatory body in the UK or any other country?	
Yes	No

If you have answered yes to the above question, please provide details overleaf of the nature of the proceedings undertaken or contemplated, including the approximate date of proceedings, the country where proceedings were undertaken and the name and address of the licensing or regulatory body concerned.

3. Have you ever been involved or are you currently involved in any professional or personal, unresolved or pending issues that might undermine your standing or ability to do the job?	
Yes	No

If you have answered yes to the above question, please provide details overleaf.

Personal Declaration Statement

If you have answered 'yes' to any of the questions overleaf, please provide further details below:

Personal Details

Forename:		Surname:	
GMC / GDC Number:		National Insurance Number:	

Current Placement Details

Host Org:		Location/Site:	
Specialty:		Grade:	

Declaration

I confirm that the information provided herein is true and accurate to the best of my knowledge and understand that providing false or inaccurate information in relation criminal investigations, fitness to practise proceedings and/or other unresolved or pending issues, may result in disciplinary action up to and including dismissal and referral to the relevant professional body.

Any information provided is held in strict confidence in line with the Data Protection Act, 2018.
Our privacy notice can be found <https://www.nimdtg.gov.uk/privacy-notice/>

Signed

Date