

TURAS GUIDANCE

TURAS - How to ticket “Other Assessors”

Automated emails are sent to assessors upon the creation of a ticket.

Example1. Email sent to Assessors already WITH an account.

[Turas Portfolio] - Ticket Created

NES Turas Team (contact.digital@nes.scot.nhs.uk)

To: you [Details](#) ▾

Dear [REDACTED]

FEEDBACK HAS BEEN REQUESTED FOR

Trainee: Ross Test [REDACTED]
Post: FY1, 31/07/2017 - 05/12/2017, General Internal Medicine - Altnagelvin Area Hospital - F1 - Altnagelvin (17/NIR/ALT/FP01/F1)

HOW TO PROVIDE FEEDBACK

Please login to the Turas Portfolio home page at <https://turasportfolioni.nes.digital> using your Turas Account to review and complete this request.

If you do not already have a Turas Account please contact your local Turas Administrator to arrange this.


DETAILS OF THE REQUEST

Case Based Discussion - Testing
Assessor: [REDACTED]
Trainee Comment: Hello, please complete this form on my behalf
Trainee Email: [REDACTED]


Thank you for taking the time to complete this request.

Regards
The Turas Portfolio Team

Example2. Email sent to Assessors WITHOUT an account

 Tue 12/09/2017 17:47
NES Turas Team <contact.digital@nes.scot.nhs.uk>
[Turas Portfolio] - Ticket Created

To: [REDACTED]

 We removed extra line breaks from this message.

Dear Test Doctor

FEEDBACK HAS BEEN REQUESTED FOR

Trainee: Ross Test [REDACTED]
Post: FY1, 31/07/2017 - 05/12/2017, General Internal Medicine - Altnagelvin Area Hospital - F1 - Altnagelvin (17/NIR/ALT/FP01/F1)

GETTING A TURAS ACCOUNT

If you do not already have a Turas Account then please first register at <https://turasdashboard.nes.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=5c8e7e4f-e4b5-4ad4-8e69-a01636bdfcc>

If you have any problems then please contact support by emailing Turas Portfolio Support (contact.digital@nes.scot.nhs.uk).

HOW TO PROVIDE FEEDBACK

Please use the code 9F4DNP4A3 to access these forms from the Turas Portfolio home page at <https://turasportfolioni.nes.digital>.

OR

The following link will automatically enter this code for you: <https://turasportfolioni.nes.digital/Tickets/TicketRecipients/AccessTicket/9F4DNP4A3>

DETAILS OF THE REQUEST

Case Based Discussion - Test
Assessor: Test Doctor
Access Code: 9F4DNP4A3
Trainee Comment: Hello, please complete this form on behalf Trainee Email: [REDACTED]

Thank you for taking the time to complete this request.

Regards

Example3. Creating an Account - only for those who are NOT registered with TURAS

TURAS | Dashboard Sign in

Create Profile

User Registration

Sectors * Northern Ireland Medical & Dental Training Agency ▼

Organisations * Belfast Health & Social Care Trust ▼

Forename * Test

Surname * McTest

Email * testniaccount@test.co.uk

Confirm Email * testniaccount@test.co.uk

Profile Picture No file chosen