

EDUCATIONAL EXCELLENCE DAY NOMINATION FORM

Cover Note:

Thank you for submitting a nomination for this years' Educational Excellence event.

There are **FOUR** sections to this form, with Sections C and D being the areas required to submit your nomination information within.

Applicants must read all sections of the form to ensure the correct and successful nomination.

A contents table has been provided below for ease of access to each section.

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#ExcellenceDay2024

 ValuedTrainees@hscni.net

 Friday 7th June 2024

 La Mon Hotel & Country Club

SECTION A - NOMINATION GUIDANCE

Please ensure to read carefully BEFORE submitting your nomination

WHO IS ELIGIBLE FOR NOMINATION?

Nominations for an 'Educational Excellence Award' are open to:

- Doctors and Dentists in a Northern Ireland training programme (Foundation, GP, Hospital Specialty & Dental Training) during the 2023/2024 academic year.
- Trainers/Educators who were in a recognised role during the 2023/24 academic year.
- All Local Education Providers (LEPs)

WHAT ARE THE NOMINATION CATEGORIES?

- Innovation in Equality, Diversity and Inclusion
- Innovation in Training (HSCNI Trusts)
- Innovation in Training (Trainees)
- Innovation in Training (Trainer/Educator)
- Recognition of National Award
- Outstanding Success in National Examination

Please refer to Section B – 'Nomination Category Criteria' on page 3 for full details regarding each category.

NOMINATION STATEMENT GUIDANCE:

Nomination statements must be no longer than **300 words**.

Statements must take the form of a narrative and clearly outline why the nominee is deserving of the award, and how the nomination meets the criteria of the nomination category.

Statements **must NOT include nominee's name, names of work colleagues or patients**.

Tables, diagrams, figures and photographs are also NOT permitted within the statement.

SCORING MATRIX:

Section D on this form contains the scoring matrix the judging panel will use for nominee submissions.

This information is provided to allow all participants full transparency towards a successful submission.

Section C is NOT to be completed by applicants. This section is for judges use only.

NOMINATION DEADLINE:

The closing date for nominations is Wednesday 1st May 2024 at 4:00pm sharp.

Nominations received after this date/time will not be eligible, unless an official extension has been granted.

Nominations must be submitted via email to: ValuedTrainees@hscni.net.



SECTION B – NOMINATION CATEGORY CRITERIA

Innovation in Equality, Diversity and Inclusion

This award will be given in recognition of achievement and commitment to supporting diverse and inclusive practices in a medical education context. Nominees may have:

- Encouraged and championed diversity and inclusive practice
- Shown a strong commitment to culture change
- Tackled inequality relating to protected characteristics (e.g. race, gender, sexual orientation)
- Spoken out against injustice, resulting in a fairer and more equitable learning environment
- Ensured that under-represented/minority groups are heard
- Designed/delivered/evaluated an intervention that addresses an aspect of differential attainment

INNOVATION IN TRAINING (HSCNI TRUSTS)

This award will be given in recognition of education or training that goes beyond the expected level of curriculum delivery. It may involve an individual, a local group or a regional team. It may relate to any aspect of training e.g. simulation, education, career guidance, leadership development and training the trainer.

Nominees may have:

- Been instrumental in the design of a novel innovation which has materially contributed to excellence in medical education and training in Northern Ireland
- Led in ensuring any initiative has been fully developed, delivered and evaluated for the benefit of students or trainees

INNOVATION IN TRAINING (NIMDTA TRAINEES)

This award will be given in recognition of education or training that goes beyond the expected level of curriculum delivery. It may involve an individual, a local group or a regional team. It may relate to any aspect of training e.g. simulation, education, career guidance, leadership development

Nominees may have:

- Been instrumental in the design of a novel innovation which has materially contributed to excellence in medical education and training in Northern Ireland
- Led in ensuring any initiative has been fully developed, delivered and evaluated for the benefit of students or trainees



INNOVATION IN TRAINING (TRAINERS/EDUCATORS)

This award will be given in recognition of education or training that goes beyond the expected level of curriculum delivery. It may involve an individual, a local group or a regional team. It may relate to any aspect of training e.g. simulation, education, career guidance, leadership development and training the trainer.

Nominees may have:

- Been instrumental in the design of a novel innovation which has materially contributed to excellence in medical education and training in Northern Ireland
- Led in ensuring any initiative has been fully developed, delivered and evaluated for the benefit of students or trainees
- Delivered or adapted teaching to ensure continuity of medical education during the Coronavirus pandemic

RECOGNITION BY NATIONAL AWARD

This award recognises outstanding achievement by a doctor or dentist who is in training in NI during the 2023/2024 training year and should refer to a National Award that has been received by the trainee between August 2023 - June 2024.

OUTSTANDING SUCCESS IN NATIONAL EXAMINATION

This award recognises outstanding success in national professional examinations by a doctor or dentist who is in training in NI during the 2023/2024 training year and should refer to success which has been achieved or acknowledged between August 2023 - June 2024.



SECTION C – NOMINATION FORM

Nomination Details	Please select from the drop-down menus below
Please indicate which award category you are nominating this individual or team for?	
Nominator Name:	
Please state the individual name or team you wish nominate:	
Title/Role of Nominee:	
Contact Email Address of Nominee:	
<p>Please enter your Nomination Statement in Section D</p> <p>Declaration: I confirm I have read the nomination guidance and discussed the nomination statement submission with the nominee.</p> <p>I also confirm that the nomination statement does not include any reference to the nominee's name, names of work colleagues or patients.</p>	
<p>Insert name below:</p>	
<p>Insert date below:</p>	



Section D – Nomination Statement

Please indicate which award category you are nominating this individual or team for?
Select from the drop-down category options below.

Please enter your statement in the form field area provided below.

Please note the statement area will expand automatically when text is entered.

- Nomination statements must be no longer than **300 words**.
- Statements must take the form of a narrative and clearly outline why the nominee is deserving of the award, and how the nomination meets the criteria of the nomination category.
- Statements **must NOT include nominee's name, names of work colleagues or patients**.
- Tables, diagrams, figures and photographs are also NOT permitted within the statement.

Code Reference (NIMDTA use only):



SECTION E - SCORING MATRIX

This section is NOT to be completed by applicants. This section is for judges use only.
This information is provided to allow all participants full transparency towards a successful submission.

NOMINATION SCORING

Nomination Ref Code						
Judges Name						
Category of Nomination	Innovation in Equality, Diversity and Inclusion	Innovation in Training (HSCNI Trusts)	Innovation in Training (Trainees)	Innovation in Training (Trainer/Educator)	Recognition of National Award	Outstanding Success in National Examination

	1	2	3	4	5	6	7	8	9	10	Total Score
Innovative Approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Significance to Education & Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Suitable for Award	Yes N o										

