

Northern Trust Doctors-in-Training Welcome Evening

Welcome to the Northern Trust

Please take this opportunity to meet with us ahead of changeover day



Thursday 30th January 2020



Drop in anytime from
5.15pm - 7.45pm



Medical Education Centre,
1st Floor, Bretten Hall

BE PREPARED! - Your Checklist before the evening:

- To avoid any delays accessing your ID pass on Day One please submit an electronic headshot photo by 24th January 2020 to :
AccessControlAndParking.Antrim@northerntrust.hscni.net (Antrim/Holywell)
AccessControlAndParking.Causeway@northerntrust.hscni.net (Causeway)
- New Start/Payroll documentation, to be returned by 22nd January 2020. Documents are available at
<http://www.nimda.gov.uk/recruitment/trust-hr-information/>

On the Evening

- Have some food and chat with your new colleagues and Senior Management Team
- Bring your photographic ID (e.g. driving licence/passport)
- Pick up your ID pass (if you submitted your photo by 24th January)
- Causeway ID passes will be available for collection in Causeway Hosp on Day One
- Get your IT log in and check your access to our systems
- Talk to Medical HR if you have any pre-start queries & drop off your paperwork
- Bring your Haemovigilance and Hyponatraemia Certificates or Desist notice

Useful Info



Hot Food and Sandwiches will be provided



Come off roundabout at the entrance to **ANTRIM HOSPITAL** and take the 1st turn off on your right, past the Emergency Department.

Follow signs for the Macmillan Unit, then continue straight and **BUZZ IN** at the staff car park barrier